

# New England CoDA Intergroup - Conference Call Information

(available 24 hours per day, 7 days per week)

PLEASE NOTE: the Dial-In number is a toll call. If your calling plan does not include nationwide calling, phone cards are available at supermarkets, pharmacies and convenience stores from 1/2¢ per minute upward.

Conference Dial-In number: (712) 451-6050  
Access Code: 780643# - Participant  
780643\* - Host  
Conference Playback Number (641) 715-3511  
Conference Playback Access Code: 780643#  
Subscriber PIN code: 220638# (Necessary for the Host to Record Meetings)

To get .MP3 copy of recorded board meeting, go to [www.freeconferencecall.com](http://www.freeconferencecall.com), log in using the Dial-In number, Access Code and Subscriber PIN (all above), and download.

## Commands:

### Participant:

- \*4 Instructions - plays a menu of touch-tone commands
- \*6 Mute/Un-mute
- \*3 Exit the conference and go back to the lobby

### Host:

all of the above, plus:

- \*2 Count - number of parties on the call
  - \*5 Listening Modes
    - The conference starts in open conversation mode
    - \*5 once mutes everyone - participants can un-mute using \*6
    - \*5 twice mutes everyone - participants cannot un-mute
    - \*5 a third time - return to open conversation mode
  - \*7 Security - Block/Un-block participants attempting to join the conference
  - \*8 Tone Control -
    - The conference starts with entry and exit tones ON
    - \*8 once entry and exit tones are OFF
    - \*8 twice entry tone OFF, exit tone ON
    - \*8 a third time entry tone ON, exit tone OFF
    - \*8 a fourth time entry and exit tones are both back ON
  - \*9 Record/Stop Recording - must enter Subscriber PIN: 220638#
- Conference Playback - Call the Conference Playback No. (641) 715-3511 and enter the regular pin: 780643#
- \*1 Rewind 30 seconds
  - \*2 Fast Forward 30 seconds
  - \*5 Pause/Resume playback